**Redback Operations = Cyber Security Incident Document**

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| **Incident ID** | eg :- ATF123 |
| **Incident Title** | eg :- Suspicious activity detected on GCP machine |
| **Date and Time of Incident** | dd/mm/yyyy hh:mm |
| **Date and Time of Escalation** | dd/mm/yyyy hh:mm |
| **Timezone** | AEST (GMT+11) |
| **Incident Severity** | eg :- Severe, High, Medium, Low  |
| **Incident Priority** | eg :- Cat 1, Cat 2, Cat 3, Cat 4  |
| **Incident Category** | eg :- Phishing, Malware Infection, Network Attack |
| **Affected Project** | Project Num – Name |
| **Affected Assets** | Usernames, Devices etc…. |
| **Incident Manager** | Name of Cyber Sec member and corresponding project member |
| **Date and Time of Expected Resolution** | dd/mm/yyyy hh:mm |
| **Date and Time of Incident Resolution** | dd/mm/yyyy hh:mm |

**Incident Tags**

Phishing, Google Cloud Platform, Single Asset etc….

**Incident Summary**

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**Incident Timeline**

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**Actions taken in Incident**

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**Status of actions required to be taken per playbook/incident response plan**

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**Incident Findings**

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**Threat Actors and Vectors**

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**Additional Details**

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**Incident Resolution**

**Steps taken =**

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**Incident Impact and Outcome =**

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**Legal, Governing and Other Entities**

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| **Escalated to Company Board?** | **Yes/No** |
| **Escalated to Australia CERT?** | **Yes/No** |
| **Escalated to Australia Cyber Security Center?** | **Yes/No** |
| **Escalated to Australian Police?** | **Yes/No** |
| **Escalated to Office of Australian Information Commissioner** | **Yes/No** |
| **Informed Redback’s Customers (impacted)?** | **Yes/No** |
| **Informed Redback’s Partners (impacted)?** | **Yes/No** |
| **Legal Action Required?** | **Yes/No** |
| **Media Action taken?** | **Yes/No** |